

PLAN OF THE WEEK

Volume 2, Issue 31

11 August 2000

Command Column

Civilian Advisory Board (CAB)

Courtney Fuller, Chairman

In March of this year, our Civilian Advisory Board quietly passed through its 8th year of operation. Celebration needed? No. Maintenance? Yes! Now, more than ever, civilians at Training Center Yorktown need to get involved. And here is why...

This summer we have seen a greater change in personnel than we have ever experienced in the past. Not only have we increased our civilian workforce considerably, but we also have had significant changes in the leadership of the organization. We now have leaders serving in new roles within the Training Center and these new leaders must rely on their staffs. These staffs are comprised of civilian and military personnel. Because the civilian population is less mobile than the military, it provides critical continuity to our organization. The civilians are the people who possess the corporate knowledge and must exercise "good corporate stewardship" by sharing the history with those who have come aboard. But, most importantly, during this transition period, civilians must continue in their role of maintaining the outstanding level of performance for which this Command is known: friendly customer assistance, pride, and professionalism.

During this military leadership transition, we have hired a number of new civilians. They need orientation and training on their jobs, but they also need to become familiar with this Command and the Coast Guard as a military organization. This is an excellent opportunity for all of us to mentor our new Team Members.

This is the time for each of us to ask ourselves a few questions. Are we contributing in some part to the accomplishment of the goals of this Training Center? Are we doing all we can to enhance the accomplishments of Coast Guard missions by providing training for today and performance solutions for tomorrow? We most certainly should answer with a resounding, "Yes," to both questions and be very proud of our response.

Coast Guard History:

Moments in Time

8 August

1950: The Coast Guard commenced screening merchant seaman signing onto American vessels on the East and Gulf Coasts where the vessels were foreign bound. Those seamen designated as poor security risks would not be signed on.

9 August

1950: Congress enacted Public Law 679, which charged the Coast Guard with the function of port security.

1942: The transport USS Hunter Liggett rescues the survivors of the four vessels sunk the preceding night during the Battle of Savo Island.

11 August

1927: Horace Alderman, a rumrunner, murdered 2 Coast Guardsmen and a Secret Service agent off the coast of Florida. The armed Alderman was eventually subdued by the remaining crew of CG-249 and arrested. He was later tried and executed.

A Look Ahead:

15 AUG Auxiliary Administration Specialty (AUX-Min) Course, Hamilton Hall, LTJG Bradley, 2947

16 AUG 0830, MST"A" Graduation, Olde Yorke Chapel, MSTC Swisher, 2587, Tropical Blue Long

17 AUG 1300, GMCM Owens Retires, Gun Deck, Taylor, Tropical Blue Long, GMCS Flint, 2281

21 AUG 1330-1430, Permanent Party Check-In (E-7/8/9), Command Conference Room, YN2 James, 2220

22 AUG 1000, Permanent Party Check-In (E-6 & Below), Mini-Auditorium, YN2 James, 2220

Important Items to Know:

NEW ASSIGNMENT DATA REQUEST PROCEDURES

Alcoast 327 establishes a new process for the completion, approval and submission of assignment data information. The Coast Guard is implementing improvements to its Human Resource Information Management System. The new system, called the Coast Guard Human Resources Management System (CGHRMS), includes functionality for electronic submission of assignment data cards (ADC's). While we understand that not all personnel currently have access to SWS III to use the new system, procedures have been established and outlined below to ensure that personnel without access to SWS III continue to be able to submit ADC's. Ultimately, these procedural changes are being implemented to improve the accuracy and availability of assignment data for active duty and reserve personnel.

All ADC's shall be submitted in accordance with the instructions contained in Alcoast 327. Effective 15 Aug 00, the new electronic ADC format will be available on the CG Intranet: [HTTP://CGHRMS.OSC.USCG.MIL/](http://CGHRMS.OSC.USCG.MIL/)

Alzheimer's Association Memory Walk 2000

This year's Memory Walk will be Saturday, September 23, 2000 here at TRACEN Yorktown. Registration begins at 0900 and the walk begins at 1000, rain or shine. For information on how you can help out or participate, please contact Ms. Bette-Faye Poythress-King at x-2212.

Smoking Cessation Classes

Smoking Cessation will begin Tuesday, 15 Aug, 1200-1300.

Room 329, Hamilton Hall.

Sessions will be each Tuesday for four weeks.

For more information contact MK1 Brockenbrough x-2824

Yorktown Retiree Council (YRC)

The YRC recently opened in Thayer Hall, Room #122, to assist the retiree community as well as the soon-to-be retired personnel. At the present time, the office hours are Monday through Wednesday, 0800-1400.

Retirees who have the experience, information, and resources invite our active duty counterparts to stop by and introduce yourself. The coffee and conversation are free; just bring the doughnuts, if you're not on a diet!

Individual handouts are available with various rules, regulations, and telephone numbers that may be of assistance to you, family, or friends.

Walk-ins are more than welcomed; messages left by telephone callers or e-mail will be returned the next business day.

Telephone number is (757) 856-2136

E-mail, RCouncil@rtc.uscg.mil

Websites:

Yorktown Weather Link

http://oap.weather.com/cgi-bin/oap/generate_magnet?loc_id=USVA0856&code=228995

Chaplain's Corner:

0945 & 1630 Sunday Roman Catholic Mass

1100 Sunday Protestant Worship

1145 Daily Roman Catholic

0630 Promise Keepers on Tuesday & Thursday

There is also a mid-week Bible Study at the Chapel every Wednesday, from 1140-1230. This is open to all personnel and their families.